

ANIMAL CONTROL COMMITTEE MEETING

OCTOBER 5, 2009

MINUTES

PRESENT: Novak, Wiggins, Harding, Dragovich, Pomatto, Quarton, Vojas, Administrator Bertagnolli, Scott Cowdrey, Roger German and Rob Wirth

AGENDA:

1. Interview the two bidders to design and over-see construction of the building of the Animal Control Facility
2. Discuss the Animal Control Facility
3. Other business

The meeting was called to order at 9:00 a.m. by Committee Chairman Novak. Novak asked that Dragovich lead the discussion with the two architects.

The first interview was with Scott Cowdrey and Roger German with the firm of Cowdrey and German. This was a very informative discussion which included the procedures/steps to be taken to construct the Animal Control Facility. The Committee Members and Administrator Bertagnolli asked many questions, and explanations were given. The interview lasted approximately one hour.

Rob Wirth with Wirth Professional Services, Inc. was the next to be interviewed, and Dragovich lead this interview as well. Administrator Bertagnolli as well as the Committee Members were given answers to their questions. This interview lasted approximately one hour as well.

After the interviews were completed, the Committee discussed and took careful consideration concerning the selection of one of the two bids for the design and over-seeing construction of the Animal Control Facility. The following motion was made:

MOTION: Motion was made by Harding, seconded by Vojas, to recommend to the Full Board the approval of the County negotiating a contract with Cowdrey and German for the design and over-seeing construction of the Animal Control Facility. All in favor, Motion Carried.

The issue regarding an increase in Fees for the Animal Control Department will be included in the Agenda for the October County Board Meeting.

The meeting adjourned at 11:35 a.m.

Prepared by: Char Taylor

Prepared on: October 5, 2009

EXECUTIVE COMMITTEE MEETING

OCTOBER 5, 2009

MINUTES

PRESENT: Manar, Bacon, Coatney, Goodman, Pomatto, Pratt, Sheriff Albrecht, Dale Stewart and Preston Hall

ABSENT: Thomas, Lux, Novak and Watson

AGENDA:

1. Review, Discuss and Approve October 2009 Macoupin County Board Agenda
2. Review, Discuss and Approve the Time Sheets for Non-union Personnel

The meeting was called to order at 6:00 p.m. by County Board Chairman Manar.

Board Chairman Manar and Committee Members reviewed and discussed all items for the October 2009 County Board Meeting Agenda.

MOTION: Motion was made by Pomatto, seconded by Coatney, to approve all items, with additions, for the October 2009 Macoupin County Board Meeting Agenda. All in favor, **Motion Carried.**

The Committee Members then reviewed the Time Sheets for Non-union personnel, and the following motion was made:

MOTION: Motion was made by Goodman, seconded by Pratt, to accept and place on file the Time Sheets for Non-union personnel. All in favor, **Motion Carried.**

Mr. Hall and Mr. Stewart discussed the Responsible Bidder Ordinance with the Committee Members:

Responsible bidder for construction contracts means a bidder who meets all of the job specifications, the following applicable criteria, and submits evidence of such compliance:

- (1) All applicable laws prerequisite to doing business in Illinois.
- (2) Evidence of compliance with
 - (a) Federal Employer Tax Identification Number or Social Security Number (for individuals)
 - (b) Provision of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer Provisions).

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- (3) Certificates of insurance indication the following coverage's: general liability, workers' compensation, completed operations, automobile, hazardous occupation, and product liability.
- (4) Compliance with all provisions of the Illinois Prevailing Wage Act, including wages, medical and hospitalization insurance and retirement for those trades covered in the act.
- (5) The bidder and all bidder's sub-contractors must participate in active apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for each of the trades of work contemplated under the awarded contract.
- (6) All contractors and sub-contractors are required to turn in certified payrolls as specified in Illinois Public Act 94-0515.

Attached is a copy of the Responsible Bidder Ordinance. After further discussion, the following motion was made:

MOTION: Motion was made by Pomatto, seconded by Pratt, to recommend to the full Board the adoption of the Responsible Bidder Ordinance. All in favor, Motion Carried.

The meeting adjourned at 7:00 p.m.

Prepared by: Char Taylor
Prepared on: October 6, 2009

RESPONSIBLE BIDDER ORDINANCE # _____

An Ordinance of Macoupin County Defining Responsible Bidder.

WHEREAS, Chapter 55 of 5/5-1022 ILCS regulates purchases and contracts entered into by Macoupin County.

WHEREAS, Although section 5/5-1022 (b) defines responsible bidder, that definition needs to be expanded in the case of bidders for construction projects (construction of new facilities, renovation of current facilities or road construction projects) over \$30,000.00.

NOW, THEREFORE, BE ORDAINED, by the Macoupin County Board, that the following definition be added to 55 ILCS 5/5-1022(b), and adopted as Macoupin County Responsible Bidder Ordinance.

Responsible bidder for construction contracts means a bidder who meets all of the job specifications, the following applicable criteria, and submits evidence of such compliance:

- (1) All applicable laws prerequisite to doing business in Illinois.
- (2) Evidence of compliance with
 - (a) Federal Employer Tax Identification Number or Social Security Number (for individuals)
 - (b) Provision of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).
- (3) Certificates of insurance indication the following coverage's: general liability, workers' compensation, completed operations, automobile, hazardous occupation, and product liability.
- (4) Compliance with all provisions of the Illinois Prevailing Wage Act, including wages, medical and hospitalization insurance and retirement for those trades covered in the act.
- (5) The bidder and all bidder's sub-contractors must participate in active apprenticeship and training programs approved and registered with the United States Department of Labor's Bureau of Apprenticeship and Training for each of the trades of work contemplated under the awarded contract.
- (6) All contractors and sub-contractors are required to turn in certified payrolls as specified in Illinois Public Act 94-0515.

BE IT FURTHER ORDAINED, that nothing herein hereby adopted shall be construed to affect any suit of proceeding now pending in any court of any rights accrued or liability incurred or cause or causes of action accrued of existing under any prior Resolution or Ordinance. Nor shall any right or remedy of any character be lost, impaired, or affected by the Ordinance.

BE IT FURTHER ORDAINED, that his Ordinance amendment shall be in full force and effect immediately upon its adoption.

BE IT FURTHER ORDAINED, that the Clerk of this Macoupin County is hereby authorized and directed to prepare and deliver a certified copy of this Ordinance amendment to all County Officials.

The above and foregoing ordinance amendment was adopted by the Board of the County of Macoupin,
Illinois, this ____ day of _____, 2009.

County Clerk

Chairman, Macoupin County Board

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – OCTOBER 6, 2009

PRESENT: Goodman, Nicholson, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman, and Reinhart.

PURPOSE OF THE MEETING: Audit September claims and other business.

The meeting was called to order at 9:00 a.m..

Claims 6684 through 6721 totaling \$ 80,586.34 were read and approved.

PETITIONS:

The following 50/50 project petition was presented:

<u>Project</u>	<u>Cost</u>	<u>County Share</u>
Hillyard #50	\$ 3,000.00	\$ 1,500.00

In addition, the following 50/50 project petitions received 75% funding from the Federal Emergency Management Agency (FEMA) through Federal Declaration: FEMA-1800-DR-IL. These projects have been completed and the final costs are known.

<u>Project</u>	<u>Total Cost</u>	<u>FEMA Payment</u>	<u>Local Cost</u>	<u>County Share</u>
South Palmyra #26	\$ 20,519.93	\$ 15,389.95	\$ 5,129.98	\$ 2,564.99
South Palmyra #27	27,766.07	20,824.55	6,941.52	3,470.76
South Palmyra #28	5,721.18	4,290.89	1,430.29	715.15

The County's obligation for each project will be the "County Share" only.

MOTION: Made by Nicholson, seconded by Vojas to approve the petitions and recommend passage by the full board. All in favor. Motion Carried.

APPROVED AND RECOMMENDED:

The Committee considered a Preliminary Engineering Services Agreement with Coombe-Bloxdorf, Springfield for the design of the Schale Road railroad crossing approaches in an amount not to exceed \$ 13,500 (Section 08-07111-00-SP). This project has been selected by the Illinois Commerce Commission for 100 % funding from the Grade Crossing Protection Fund.

MOTION: Made by Wieseman, seconded by Novak to approve the agreement and recommend passage by the full board. All in favor. Motion Carried.

DISCUSSION:

The Committee discussed the process of scheduling Road and Bridge Committee meetings and the notification of Committee members. Prior to the revision of the County Board rules in February 2009, Road and Bridge meeting notices were sent from the County Highway office. This included "no meeting" notices on those months when there were no agenda items. With the adoption of the new County Board Rules, the Road and Bridge meetings are at the call of the Board Chairman and the notices are sent from the County Board office.

The procedure for calling Road and Bridge Committee meetings developed from the instructions of the Board Chairman and the prior direction of the Road and Bridge Committee is as follows. The County Engineer, after conferring with the Road and Bridge Chairman will submit the agenda to the County Board Office each month. The agenda will be submitted 12 days prior to the date of the Road and Bridge meeting as suggested by the County Board Secretary. After approval, the notices will be mailed. The County Engineer will also notify the Board office on those months when a meeting is not necessary. No notice will be sent by the Board office on months with no meeting. After additional discussion the following motion was made:

MOTION: Made by Pomatto, seconded by Schwallenstecker that the Road and Bridge Committee will not meet on months when it has no agenda but the Committee should not ordinarily go two consecutive months without a meeting and the County Engineer will notify the Committee members by email or telephone on months when there is no meeting All in favor. Motion Carried.

Reinhart informed the Committee that ditch work and clearing on the Brighton curve of the Brighton-Bunker Hill Road that was discussed at the September Board meeting was done between September 15th and September 30th. Highway Department personnel logged 423.5 man-hours on the project. Total cost for the project was \$21,233.42. The minimum provided ditch cross section is approximately 24 sq.ft. which is four times larger than the railroad box culvert.

Reinhart inquired about raises for the two non-union Highway Department employees. Committee members were not aware of any discussion concerning non-union county employee raises.

The meeting was adjourned at 10:25 a.m.

Prepared by: Tom Reinhart

FINANCE COMMITTEE MEETING

OCTOBER 6, 2009

MINUTES

PRESENT: Manar, Thomas, Coatney, Harding, Pratt, Watson, Zippay, States Attorney Moreth, Judge Deihl, County Clerk Zippay, County Treasurer Boehm, Wanda Hammann and Donna Fritz

ABSENT: Lux

AGENDA:

1. Letter from States Attorney Vince Moreth
2. Measures concerning States' Attorney salary
3. Employee Severance Program
4. Update on Health/Dental/Life Insurance

The meeting was called to order at 6:00 p.m. by Committee Chairman Thomas.

States Attorney Moreth, Board Chairman Manar and the Committee discussed the recent letter received from Moreth concerning the possibility of early retirement. After the matter was discussed at length, it was unanimously agreed that County Treasurer Boehm request additional information from IMRF before a decision can be made. A copy of States Attorney Moreth's letter is attached.

County Board Chairman Manar discussed the Amended Employee Severance Program Plan B and the Update on Health/Dental/and Life Insurance. The Committee discussed the matter, and a copy of the Amended Voluntary Employee Severance Program Plan B is attached.

MOTION: Motion was made by Pratt, seconded by Watson, to recommend to the Full Board the adoption of the Amended Voluntary Employee Severance Program Plan B. All in favor, **Motion Carried.**

The meeting adjourned at 7:00 p.m.

Prepared by: Char Taylor
Prepared on: October 7, 2009

VINCENT MORETH

State's Attorney of Macoupin County

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September 25, 2009

Macoupin County Board Chairman, Andy Manar
Macoupin County Finance Committee

As you may have heard, I may be retiring. Also, as you are well aware, the County is in bad financial shape. Further, the budget for my office for the fiscal year 2009-2010 as of the first day of my budget, leaves me \$33,958.00 in the red.

Under current pension plan that I am under, the County pays 32.18% per month to IMRF. This amounts to \$4,556.00 per month.

The regular IMRF payment is 8.5% per month or if I were not here, my successor would only cost the county \$1,178.00 per month.

If I resigned, a new State's Attorney would be under the 8.5% pension plan. That would amount to a saving of \$3,378.00 per month.

I have ³⁹~~forty~~ months left on my term.

If I retire in October, the County would save \$135,120.00. This is based on the fact that the County would not have to pay the additional \$3,378.00 per month, which x's 40 months amounts to \$135,120.00.


Personally, I planned on working until I was 65, I am 61 now, and my term is up in 2012. My pension is based on my last day of pay. If I were given a raise, obviously I would only work on the final pay period and retire. The County would save \$132,120.00 instantly. The reason being, as I previously stated, my predecessor would not be entitled to the enhanced pension payments that the County has to pay.

The Illinois Legislator specifically passed a bill that allows the County Board to give any State's Attorney in Illinois who has had 20 years continuous service with the enhanced IMRF pension system a raise. This is based on the fact that it would stimulate a State's Attorney to relieve the County of its burden to pay the enhanced pension plan and have his position replaced by an individual who would cost the County

significantly less money. The bill that was passed by the Legislator has a 90 day life. In other words, if the County does not act within 90 days, it loses that opportunity. In summary, if the County were to pass a resolution authorizing a pay increase for me, it would cost the County \$3,000.00 to save \$135,120.00. IRMF has shown no objections to this, nor did they oppose this Bill when it went through the House and Senate, and was signed by the Governor.

In summary, what House Bill 1202 does, it gives the County an opportunity to give me a raise since my pension is based upon my last days pay. Obviously I would only intend to work 1 month, since that is the purpose of my retiring early is to save the County money and, to me getting an enhanced payment under my pension. Once I am retired, I will have to pay my monthly medical insurance, and I will not be receiving the cost of living raises that I have been previously been receiving from the State. The amount of money that I would have to expend for my medical insurance and cost of living raises, I would anticipate I would receive in the next ~~40~~³⁶ months equals approximately the same amount as the one time \$3,000.00 per month raise. I would be glad to answer any questions that you may have, and appreciate your efforts past, present and future.

Sincerely



Vince Moreth
State's Attorney

VM/ch

Voluntary Employee Severance Program
Plan B (AMENDED)

1. Voluntary Participation Plan B. All eligible employees may elect to participate in the severance program. Participation is completely voluntary. In addition, the employee at any time may end his/her participation in the agreement at any time. Plan B is offered to employees as a separate program to the Voluntary Employee Severance Program Adopted by the Macoupin County Board on September 9, 2008.

2. Service Tenure / Age Requirement. In order to qualify for the program, employees must meet all eligibility requirements in regards to age and years of service to qualify for benefits from the Illinois Municipal Retirement Fund (IMRF). Employees who enrolled in the Voluntary Employee Severance Program as adopted by the Macoupin County Board between the dates of September 8, 2008 and August 31, 2009 are not eligible to enroll in Plan B.

3. Enrollment Period for Plan B. Enrollment period begins upon approval of the Macoupin County Board. Enrollment period ends at the close of business on Monday, August 31, 2010.

4. Date of Voluntary Severance. Ending date of employment (voluntary severance) must be initiated by the employee and agreed upon by the employee's supervisor prior to August 31, 2010. The employee's supervisor must inform the County Board office in writing of the ending date of employment at least one week prior to the date agreed upon between the employee and the supervisor.

5. Insurance Premium Cost Sharing. The County will share the cost of health and dental insurance premiums with the employee according to the schedule below.

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6+
100%	80%	60%	40%	20%	10%

5a. Year 1 begins on the ending date of employment and ends on August 31, 2010. Year 2 begins on September 1, 2010 and ends on August 31, 2011. Each subsequent year begins on September 1 of that year and ends on August 31 of that year.

5b. The value of the premiums paid to the employee by the County will be paid as if the employee maintained employment with Macoupin County, i.e. office visit and premium co-pays, all out-of-pocket expenses, drug card, etc. will apply. Employees participating in the program are entitled only to the benefits and levels of benefits available to current employees enrolled in the County's health and dental insurance plan.

5c. If the participating employee secures health and/or dental insurance with another employer, the participating employee is rendered ineligible for the insurance premium cost sharing plan according to this agreement.

5d. When the participating employee reaches age 65, the employee is rendered ineligible for the benefits of the premium cost sharing associated with this plan.

6. Payment of Premium. Macoupin County will pay the full health and dental insurance premiums and will collect the applicable premium cost share portion from the employee on a monthly basis.

7. Dependent Coverage. If an employee elects to participate in the program, dependent coverage will not be possible after the ending date of employment.

7a. Limitations by Health Insurance Carrier. The health insurance carrier (as designated by the County Board) may place provision limiting the participation in this program by the employee and/or their dependent(s). Employees are encouraged to first contact the health care provider to determine their eligibility for coverage. Nothing in this program will supersede limitations enacted by the health insurance carrier.

8. Limitation on Number of Participants. The number of participating employees is limited to no more than one-quarter of the employees in each office within each department. This number can be increased at the discretion of the supervisor. The individual choosing to volunteer for this severance program will be prioritized based on date and time of application. If two employees apply at the same time, the individual with most seniority will be chosen first. Any employee who is denied this program based on the cap percentage will be put on a list to be used if this program is continued next fiscal year (FY 2010-2011).

9. Filling of Vacancies. Except for critical public safety positions, any positions that become vacant due to an employee's participation in the program, the position being vacated must remain vacant for the remaining portion of Fiscal Year 2009-2010 unless specifically authorized by a recommendation of the Finance Committee and subsequent action of the Macoupin County Board.

10. Governance Committee. A Governance Committee is created to administer the Voluntary Employee Severance Program. The Governance Committee shall be made up of the Chairman of the Finance Committee, a union employee in County government appointed by the Chairman of the County Board, a non-union employee in County government appointed by the Chairman of the County Board and an elected County Official appointed by the Chairman of the County Board. The Governance Committee shall have the authority to settle all questions and disputes arising from the institution of the program.

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